

HISPANIC ROUNDTABLE BOARD MEETING

Thursday February 5, 2015

3:30 - 5:00 pm

[South Puget Sound Community College](#) - [Bldg 22](#) Room 293

Join by phone: Dial 1(916)356-2663 OR 888-875-9370 (Toll free). Choose bridge 5. Conference ID: 714944633

If you have any updates/corrections - please send them directly to hispanicroundtable@gmail.com to be put in the minutes

Attendees:

Sara Peté

Richard Stride

Connie Stride

Kacie McPartland

Giovanna Graciani

Eileen Yoshina

Carmila Davila

Olivia Salazar de Breux

Theresa Kimball

Agenda Item	Minutes
Old Business - Approval of previous Minutes	<ul style="list-style-type: none">• Welcome and introductions.
Old Business - Action Item Review	<ul style="list-style-type: none">• Bill -<ul style="list-style-type: none">○ provide treasurer with log-in for annual report○ Investigate if HRT need Olympia City licence to operate as non-profit<ul style="list-style-type: none">■ The document returned by the WA Secretary of State indicated that non-profits do not have to pay a city fee for a city non-profit business license, but there appears to be a non-profit business license we need to get from WA Secretary of State. Some more research needs to be done to figure out the final process.

	<ul style="list-style-type: none"> ■ At the last meeting it was asked, “Do we need a city license to have a nonprofit?” We need to register but it is free. Bill will forward the notes to Kacie about how to register. ● Giovanna - <ul style="list-style-type: none"> ○ Include information about Amazon Smile in next HRT update letter <ul style="list-style-type: none"> ■ Amazon Smile ■ Fundraising opportunity ■ Kacie set us up with the program ■ When you register with smile ½ of 1 percent of purchases goes to HRT.
Old Business - Election Results	<ul style="list-style-type: none"> ● There are still two year terms ● President and Secretary are elected one year ● Vice President and Treasure are elected in the alternating year ● This will help with continuity. ● Kacie, Olivia, Mimi and Marcella have been elected to the board and their new positions. Olivia will join us as Vice President, Kacie will continue as Treasurer, and Mimi and Marcella as board members at-large. Bill will continue as President and Sara P. will continue as Secretary.
Old Business - President Report	<ul style="list-style-type: none"> ● Bill’s report can be found below. ● It was suggested we send out a survey to current and former members asking them what the benefits of membership are to them and what benefits they’d like to see. ● The committee decided on a date and time for the annual HRT Board Retreat. <ul style="list-style-type: none"> ○ Saturday, March 21st ○ Bill’s House ○ 10:00 am to 4:00 pm

Old Business - Secretary's Report	<ul style="list-style-type: none"> • Sara announced she'd be keeping track of the HRT membership spreadsheet and sending out confirmation letters to new members. • She will also help to plan membership drive activities and events.
Old Business - Treasurer's Report	<ul style="list-style-type: none"> • The LYS Spreadsheet budget needs to be balanced • Money Mover – has around \$8000 • Recent costs have been the Latino Youth Summit Appreciation dinner and registration for the Youth Champions Dinner • This lead to a discussion of our nominee, Vincent Perez <ul style="list-style-type: none"> ○ Theresa was asked for a bio and photo. ○ She'll email it to Kacie and Bill tomorrow.
Old Business - Youth Education Committee Report	<ul style="list-style-type: none"> • This is Paul Gallegos' Committee and Paul was not in attendance.
Old Business - Mentoring Committee Report	<ul style="list-style-type: none"> • Theresa shared that active mentoring groups in our region are currently: Catholic Community Services, Boys and Girls Club, TESC in Shelton
Old Business - Agency Reports	<ul style="list-style-type: none"> • Richard Stride from Cascadia Mental Health attended our meeting and shared some information with us. • The organization has been operating in Lewis County since 1968 • It started with 2 employees and now there are 95. • They just bought Community Allied Behavioral Health in Chehalis. • They are moving toward an integrated health center to treat mental health and chemical dependency. • Lewis County challenges <ul style="list-style-type: none"> ○ Meth Chemical Dependency issue ○ Relatively poor county ○ Poverty/homelessness

	<ul style="list-style-type: none"> • They would like to improve services to the bilingual and Spanish speaking community. • There is currently only one bilingual/bicultural staff member. • They have been involved in mentoring students interested in mental health care professions. • Contact Richard Stride for a tour and to learn more about the organization. • strider@cascadementalhealth.org • (360) 330-9044 • Connie Stride was also in attendance and she shared some experiences being on the Hispanic Chamber in Wenatchee, WA. • Their organization had yearly fundraisers for community scholarships. <ul style="list-style-type: none"> ◦ Hispanic Chamber Businesses donated to the fundraiser and scholarships every year. • We shared information about the Exhibitor fair and the possibilities for workshops.
Old Business - Bylaw amendment	<ul style="list-style-type: none"> • Amend By-Laws to reflect change in election cycles <ul style="list-style-type: none"> ◦ Sara motioned to pass the by-laws as amended ◦ Theresa seconded ◦ Passed without exception
New Business - Operational topics	<ul style="list-style-type: none"> • Review Operations calendar <ul style="list-style-type: none"> ◦ Bill shared his operations calendar ◦ HRT Operations Calendar <ul style="list-style-type: none"> ■ Board members should take a look at it ■ What do we need to add to this list? ■ What are the new tasks?

	<ul style="list-style-type: none"> ■ How often do they need to happen? ● Flush out tracking membership <ul style="list-style-type: none"> ○ Bill, Sara and Giovanna have figured this out. ● Meeting times/dates <ul style="list-style-type: none"> ○ The next HRT Board Meeting is the HRT Board Retreat on March 21st from 10 to 4. ○ At that meeting we will figure out the HRT meeting schedule for the rest of the year.
New Business - Appropriate committees in place?	<ul style="list-style-type: none"> ●
New Business - Strategic Retreat	<ul style="list-style-type: none"> ● Will discuss decision making processes
New Business - HRT Fundraising vs LYS Fundraising	<ul style="list-style-type: none"> ● This will be discussed at the HRT Retreat on March 21st.
New Business - Membership Drives for the year	<ul style="list-style-type: none"> ● This will be discussed at the HRT Retreat on March 21st.
Open Discussion	<ul style="list-style-type: none"> ● Washington Nonprofit membership and conference - no updates
Action Plan	<ul style="list-style-type: none"> ● Action items appear in bold and red. ●

President's Report

Past Month

Annual meeting held in January at Mercato's where a slate of candidates for the board was reviewed and approved. Elections held and new officers announce.

Coordinated with the Executive Assistant to hold an Appreciation Dinner for Latino Youth Summit sponsors and planning team. Approximately 20 people were in attendance. For next year, we may want to revisit the format of the dinner, and either reduce appetizers or plan only appetizers, no

dinner.

Updated and sent for review ByLaws to address proposed changes in Executive Board election cycles.

Plans for the Coming Month

Work with Treasurer to establish HRT Annual Budget and LYS 2015 Budget.

Work with Fundraising Committee to establish an HRT Fundraising Plan for 2015.

Write Memorandum of Understanding for host school to clearly define expectations, roles, and responsibilities.

Follow-up on networking lead from Sandra Madrid for potential “guardian angel”.

Other

Develop membership improvement plan

Schedule strategic board meeting/retreat. Place, date, and time all TBD.